



JSPM's

Imperial College of Engineering and Research, Wagholi, Pune.
(Approved by AICTE, Delhi & Govt. of Maharashtra, affiliated to Savitribai Phule University of Pune)
Gat.No.720, Pune-Nagar road, Wagholi, Pune, 412207

Date: 11th May 2020,

Notice

All the members are requested to attend online meeting at 11.00 A.M. on Friday, 15th May 2020. Agenda for the meeting is as follows:

1. Review of previous meeting
2. Review of NBA-SAR Preparation
3. Preparatory steps for online Teaching and learning-new Pedagogy
4. Online evaluation of students
5. Online student centric activities
6. Preparation of AQAR-2019-20

Note: Platform-ZOOM, ID and password will be shared on the same day


IQAC Head
Dr. P.S. Arora


Principal
Dr. R. S. Deshpande

PRINCIPAL
Jayawant Shikshan Prasarak Mandal's
Imperial College of Engineering & Research,
Gat No.720, (1&2) Pune-Nagar Road,
Wagholi, Pune- 412207.
Maharashtra.





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Following members Attended the meeting

	Name
1.	Dr. V. M. Kayande, Campus Director
2.	Dr. S. N. Patil, Campus Director
3.	Dr. R.S. Deshpande, Principal, ICOER
4.	Dr. Parul S. Arora, IQAC Head
5.	Mr Pravin Yadav, Morgan Stanley
6.	Mr. Vivek Tandale, Pr. Manager, Johnson control Pune
7.	Dr A. W. Dhawale, Vice Principal
8.	Dr. S. L. Lahudkar , Dean Academics
9.	Mr. N.S. Biradar Asst Dean Academics
10.	Dr. S. R. Todmal , HOD, Comp Dept.
11.	Dr. N.V. Khadake,HOD Civil Dept
12.	Dr. S. H. Sarje , HOD, Mechanical Dept.
13.	Dr. S. K. Bhatia , HOD, E&TC Dept
14.	Prof. S. K. Wakchaure, FE Dept
15.	Prof. V.B Raskar, Asst, Prof E&TC Dept
16.	Prof. Ubaid Shaikh, Asst, Mechanical Dept
17.	Piyush Thada Student Academic council members:
18.	Mr. Ugam Chafale, Student Academic council member
19.	Ramanuj Kumar, Alumni



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Minutes of the Meeting- IQAC
Academic Year 2020-21 Monday
15th May, 2020

Meeting Started: 11:00 A.M.

Meeting Ended: 12.30 A.M.

Venue: Principal board Room

Chairperson	Dr. R. S. Deshpande, Principal, ICOER	
Management Representative	Dr. V. M. Kayande, Campus Director Dr. S. N. Patil, Campus Director	
Coordinator	Dr. Parul S. Arora, Asso. Prof., E&TC Engg.	
External Experts	Mr. Praveen Yadav Morgan stanley. Mr. Vivek Tandale, Pr. Manager, Johnson control Pune	
Senior Administrator Member	Dr A. W. Dhawale , Vice Principal Dr. P. R. Badadapure , Head Admission Dr. S. L. Lahudkar, Dean Academics	
Senior Professors	Dr. S. K. Bhatia HOD, E&TC Dept. Dr. S. R.Todmal HOD, Comp Dept. Dr. N.V. Khadake HOD, Civil Dept. Dr. S. H. Sarje HOD, Mechanical Dept. Prof. S.K. WakchaureHOD First Year	
Faculty members	Prof. V.B Raskar Asst, Prof E&TC Dept Prof. Ubaid Shekh Asst, Prof Mech Dept	
Students	1.Piyush Thada 2. Ugam Chafale	
Alumni	2. Ramanuj Kumar	



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Minutes of Meeting

The IQAC Chairperson & Principal, Dr. R. S. Deshpande welcomed the IQAC members for the First meeting of academic year 2020-21. The following agenda was discussed in the meeting:

1. Review of previous meeting
2. Review of NBA-SAR Preparation
3. Preparatory steps for online Teaching and learning-new Pedagogy
4. Online evaluation of students
5. Online student centric activities
6. Preparation of NAAC Annual Quality Assurance Report AQAR-2019-20

The Chairperson began the meeting by taking the review of last meeting and action taken report. Then chairperson reviewed HOD computer-Dr. S.R. Todmal and HOD Civil, Dr. N.V Khadake about the status of NBA SAR submission. Dr S.R Todmal responded that NBA SAR preparation is going on smoothly. Criteria 1,2,3,4 and 5 is almost done. The institute level criteria submission process is in progress. Dr. N. V. Khadake said that departmental preparation is progressive, all the criteria's are completed. The documentation part is planned in next few weeks. Dr. R. S. Deshpande shared that NBA office has extended date as we demanded. So we should utilize this time extensively to fill the SAR criteria's in time. Campus director informed that all sort of support will be extended from campus office.

Next the Dr. R. S. Deshpande discussed on online Teaching and learning process during Covid-19 Pandemic. He shared that engaging lectures physically is crucial but we need to continue the teaching and learning process with a new pedagogy. He emphasized that engaging lectures online through different platform like ZOOM, GOOGLE MEET, CISCO WEBEX, GOOGLE HANGOUTs etc can be adopted. All HODs agreed to this point and assured that the teaching and learning process will be continued in the said manner. Also chairperson emphasized to motivate the students and stay connected with them to keep them positive and energetic during this difficult time. Dr R. S. Deshpande informed to give any requirement for effective online teaching.

Further Dr. R. S. Deshpande taken up the point on online evaluation of the students for the previous semester. He elaborated that due to COVID -19, practical, oral exam cannot be implemented so as per the directions given by the affiliating university (Savitribai Phule Pune University) online evaluation is to be implemented may be through MOODLE or any other platform. Marks to



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be allotted internally based on assessment of the internal assignment, Multiple choice questions(MCQs) Quiz, Online Test using Google forms etc. Dr. S. L Lahudkar informed that effective online lecture delivery and admissible marks are very important aspects for the online Teaching learning and evaluation. Everyone agreed upon this point.

Mr. Pravin Yadav (Morgan Stanley) said that apart from Teaching and learning process, the pandemic should not affect the students exposure to the industry environment. On regular basis Industry oriented lectures, practical aspects, internships, sponsored projects to be add-ons for future placement point of view. Dr. R. S. Deshpande agreed on this point and informed the HOD to organize Industry oriented activities for the students on regular basis. Alumni Mr Ramanuj Kumar and student representative Mr. Piyush Thada were satisfied on this aspect and strongly agreed.

Dr. P. S. Arora picked up the point of Annual Quality Assurance report (AQAR) to be submitted to the NAAC. She said that we need to start the preparation of AQAR preparation for the academic year 2019-20. Dr. R.S. Deshpande said to form the team of coordinator from every department and start the AQAR preparation.

Finally Dr. V.M. Kayande Campus director said that in order to run online activities, Teaching learning process, management is always there to give support in every respect.

Finally Mr. V.B Raskar gave vote of thanks and the meeting was concluded.


Head, IQAC

Dr. P.S. Arora





Principal

Dr. R. S. Deshpande

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Action Taken report

Sr. No	Details	Person	Action to be taken	Compliance	sign
1	AQAR 2019-20	Dr P. S. Arora	Prepare AQAR-2019-20	AQAR for AY 2019-20 preparation initiated	
2	NBA SAR submission	Dr. S. R. Todmal & Dr. N. V. Khadake	Preparation and submission of SAR-NBA	Preparation of NBA SAR initiated for Computer and Civil department	
3	Academic Calendar, Academic Report	Dr. S. L. Lahudkar	Prepare Academic Calendar report for online Teaching and Learning	Academic calendar prepared	
4	Online teaching and learning (IT) infrastructure Requirement	All HOD	Prepare report on online Teaching and learning(IT) infrastructure Requirement	Requirement report prepared	

Head, IQAC
Dr. P.S. Arora



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